



Policy: 4630
Procedure: 4630.02
Chapter: Community Corrections
Rule: In-State Supervision

Effective: 06/12/06
Replaces: 4390.01
Dated: 10/10/00

Purpose:

The Arizona Department of Juvenile Corrections (ADJC) shall establish a process to aid Parole Officers in providing supervision for probationers and parolees who are to be placed in Arizona by other states through the Interstate Compact for Juveniles (ICJ).

Rules:

1. Upon receiving the juvenile's packet from the Arizona Interstate Compact (ICJ) Office, the **PAROLE OFFICER** shall, within 20 days of the [Parole or Probation Investigation Request](#) (ICJ Form IV), conduct a home evaluation and complete [ICJ Home Evaluation Report Form](#):
 - a. The **DEPUTY COMPACT ADMINISTRATOR** may request an expedite evaluation for emergency transfer and special need cases. These evaluations should be completed as soon as the Parole Officer is able.
2. When completing the ICJ Home Evaluation Report Form **THE PAROLE OFFICER** shall include the following:
 - a. Description of living conditions: who, where, income factors, and stability;
 - b. Length of time juvenile and/or family has been in the state. (Most probation juveniles arrive prior to the packets being received from the sending state);
 - c. Juvenile's program: school, work, counseling, etc.;
 - d. Adjustment to home, community; police/court contacts since arrival if applicable;
 - e. An assessment of juvenile's program, attitude, and/or family's attitude toward supervision;
 - f. Recommendation: The Parole Officer may recommend approval or disapproval of the home and acceptance or rejection of supervision. The **DEPUTY COMPACT ADMINISTRATOR** shall immediately contact the sending state whenever the Arizona ICJ Office disapproves a home and/or rejects supervision of a juvenile.
 - i. A home can not be denied or disapproved based solely on the juvenile's age or the juvenile's offense;
 - ii. A home can not be denied or disapproved when the juvenile reside with a custodian parent or guardian.
3. Upon completing the ICJ Home Evaluation Report, the **PAROLE OFFICER** shall:
 - a. Provide the sending state with a copy of the Home Report;
 - b. Provide a copy of the report to the Arizona ICJ Office within 20 days of the Parole or Probation Investigation Request.
4. **ADJC ICJ PAROLE OFFICERS** shall provide monitoring of an ICJ juvenile according to the same contact standards provided to an ADJC juvenile. These services shall include but not be limited to:
 - a. Regular contact with the juvenile according to agency standards with a minimum of one personal contact per month;
 - b. Assisting the juvenile in adjusting to the home, community, and school;
 - c. Assisting and encouraging the juvenile in fulfilling the Parole or Probation expectations as determined by the sending state;
 - d. Referring the juvenile to any special resources that may be needed;
 - e. Sending quarterly reports on the juvenile's adjustment to the Arizona ICJ Office. Special reports shall be sent when there are law and probation/parole violations with a recommendation for action to be taken;

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